

November 30, 2025 Vestry Meeting Minutes Christ Episcopal Church

Present: Kent Miller, Sr Warden; Carl Muench, Jr Warden; Barb Dillow, Secretary; Karen Biggs; Gina Thomas; Jeff Farough; John McGowan, Treasurer

Kent opened the meeting at 12:15 PM with a prayer.

The October Minutes were approved with an Addendum that the loose offering on the 2nd Sunday of the month will be designated for the Discretionary Fund. The motion was made by Carl, seconded by Jeff and passed unanimously.

Treasurer's Report: The latest figure for pledges is \$75,000, which is significantly below our goal. John will be sending out an updated budget via email. The Vestry counting procedure is going to be revised and training will be provided.

Sr Warden's Report: The Annual Meeting is scheduled for January 11, with an alternate of January 18. The meeting will be held between church services at 9AM and Canon Whitney will be present for it. The 10:30 service will be moved to 11 am that day. Kent is issuing a first call for all reports to be completed; he will check with Joey for a submission deadline. The Vestry agreed that any baptized communicant is eligible to serve on the Vestry. After much discussion regarding the draft Letter of Agreement with Lay Assistant Minister Carole Brazeale, a motion was made to offer 20 hours per week, at 70% of the half time salary for a priest; it was made by Kent, seconded by Jeff, and unanimously passed. Another motion to approve the contract as written was made by Barb, second by Karen, and approved by all. John McGowan and Kent will be meeting with her next week.

Jr Warden/Property and Grounds: We need to hire someone for snow removal and decide upon a weather cancellation policy. The gutters were installed at the Fountain House. Carl has talked with the insurance company and the rate for the Fountain House will be increasing on January 1, 2026. The Diocese is requiring CEC to hold training for our volunteers that do not regularly attend church. There is a question as to whether Jaeg has repaired the Portico since we have not received a bill. Tyson at Jaeg is looking into it.

Outreach

Hunger Ministries: CEC is serving a lot of people; the number increased when SNAP benefits were suspended. November was a busy month with Friendsgiving, Thanksgiving dinner, the Boy Scout food drive, and the chili cook-off after the Christmas parade.

The Foundry: They have been doing a tremendous job; the number of YouTube and Facebook views have increased dramatically. The Halloween event was a success and the float for the Christmas Lights parade turned out wonderfully.

Care and Compassion: No formal report but they have been busy visiting Anita, sending cards, and making calls.

Worship: Kent suggested setting up a Worship Committee that would include Altar Guild and musicians. The organists need to be scheduled for 2026. Christmas Eve service is scheduled for 4 PM and the Bishop will visit CEC on March 1st.

Open Forum/Closing Prayer/Next Meeting: Our sexton, Jeena Terry, is continuing to work 10 hours/week. Her focus is the bathrooms and she comes in very early on Sunday to work on the Sanctuary. Our next Vestry Meeting is scheduled for December 28.

The meeting closed with a prayer by Kent at 1:45 PM.